



**St Peter's School Huntingdon**  
**St Peter's Road**  
**Huntingdon**  
**Cambridgeshire**  
**PE29 7DD**

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**Website: <http://www.stpetershuntingdon.org>**

**Head Teacher – Mr C Bennet**

**Premises Manager**  
**Salary Points 26-28 (£29,636-£31,371)**  
**37hrs per week/52 weeks per year**  
**Required June 2019**

St Peter's School Huntingdon, as part of The Cam Academy trust, is seeking to appoint an enthusiastic, experienced and energetic individual to the full time post of Premises Manager. This role also has the potential oversight of other schools within the trust.

The successful applicant will oversee the premises upkeep and asset management, ensuring that all buildings are fit for purpose and meet the requirements of Health and Safety legislation. They must be able to identify the school sites needs and plan and manage premises related projects. Other responsibilities include the line management of a small site team. You will also manage the premises budget, lead on procurement and support with income generation.

This is a busy and varied role. It is essential that you have knowledge of current planning and building regulations as well as Health and Safety regulations appropriate to the school premises and operations. You should have experience of managing property maintenance and development of building projects with proven experience of managing a small team. You will need to be a dedicated team player, with a flexible and resourceful outlook, committed to high standards of performance and quality with the ability to prioritise tasks, meet deadlines and work effectively under pressure.

For an application pack, please visit our website [www.stpetershuntingdon.org](http://www.stpetershuntingdon.org) and follow the vacancies link or email [recruitment@stpetershuntingdon.org](mailto:recruitment@stpetershuntingdon.org)

The closing date for receipt of applications is midday on Wednesday 12<sup>th</sup> June 2019. Interviews will aim to take place the following week.

*This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful candidates will be subject to an enhanced DBS check, prohibition from teaching check, section 128 checks and a medical questionnaire.*